

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES

6:00 PM

Saydel District Office Board Room

March 28, 2016

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:05 PM
 - A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski Jr., Henry Wood, Doug Kayser, Jenn Van Houten, Brian Bowman, present.
 - B. **Approve Agenda** – Motion to approve the agenda by Melissa Sassman, seconded by Roland Kouski Jr. Motion carried 7/0.

- II. **Board Committee Reports**
 - A. **Operations & Management** – Representing the Operations & Management Committee, Melissa Sassman shared an update on negotiations with SEA, progress on the new basketball court at Woodside Middle School, Ethernet/Internet service for the district, the replacement of network switches at the high school, and purchasing new wireless access points to be deployed at the high school. She said the committee has also discussed how building access by employee groups has been examined. Other topics she reviewed included commercial laundry equipment, custodian uniforms, radon testing at Saydel Schools, options for field maintenance, and an update on the sewer and trail.
 - B. **Instruction** – Jenn Van Houten represented the Instruction Committee. She said there will now be more structure around the “15 Minutes of Math Facts” per day at Cornell Elementary, and there will be a three-week intervention for 5th grade math at Woodside Middle School to focus on fractions. The committee discussed the idea of a summer program for second grade students identified as being deficient in reading. This would be a jump start to assist with regulations for Chapter 62: “State Standards for Progression in Reading” which states all actions under this chapter must provide reasonable expectation that a student’s progress toward reading proficiency is sufficient to master appropriate grade three level reading skills prior to the student’s promotion to grade four.
 - C. **Opportunities** – Henry Wood spoke on behalf of the Opportunities Committee. He shared data from the District Opportunities & Community Education Survey that has been compiled. He said the committee has shared ideas on how to recruit and recognize volunteers.
 - D. **Policy** – Chad Vitiritto represented the Policy Committee, and said they have discussed policies for length of the school calendar and school day as well as goals and objectives of the education program. The committee has reviewed policies for administration of medication and authorization of permission for the administration of medication.
 - E. **Safety** – Brian Bowman noted the Safety Committee was formed at the beginning of this school year, and it consists of representatives from the Polk County Sheriff’s Department, the Saylorville Fire Department, administrators from each of the school buildings, community members and a student. The committee has created a safety culture to keep students safe, and it has formed good partnerships with the community. Recently they have been discussing the creation of a reunification plan for Saydel Schools that could be used if people/students needed to be evacuated from a school event.

- III. **Board Development** – Superintendent Mr. Douglas Wheeler engaged the Board with an activity called “The Critical Parent.” The Board reviewed a scenario of a critical parent who wants to take action against a teacher she feels is ineffective. After hearing the scenario, the Board reviewed multiple response options and discussed the consequences of each option.

IV. **Discussion / Action Items**

District Technology Update – Chris Stammerman, District Technology Director, attended the workshop and provided the Board with a technology update. Chris started his presentation by identifying the many developments that have been made through the use of technology at Saydel Schools. Then he talked about the Clarity Survey and 3-Year-Plan, sharing overall results of the survey and student reported use. He discussed teacher use of Schoology, PowerSchool and ATLAS, and he reviewed K-8 student progress data from the Easy Tech Program.

Overviewing long-range planning, Chris discussed plans for third grade 1:1 Chromebooks, lab replacements for the CAD at the high school, firewall replacement, iPad/device replacement for grades K-2 and monitoring the need for device replacement for grades 9-12.

Chris reported 1:1 Chromebooks are being looked at for grades 3-12 for the 2016-17 school year. Student input was sought for the high school device, and flip Chromebooks are being considered for grades 9-12. Other topics included the use of virtual apps and the use of GoGuardian for administrators and teachers.

Reviewing technology for new spaces, Chris showed the Board how the large screen monitors operate, and he demonstrated the use of an iPad stand that is being considered for document camera replacement.

In other updates, Chris talked about the replacement of building copiers and the addition of digital signage. Then he distributed laptop computers to each Board member for use during the Board meetings, eliminating the need for paper copies of the monthly Board packets.

V. **Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Jenn Van Houten. Motion carried 7/0. Meeting adjourned at 8:31 PM

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, April 11 at 6 PM in the Board Room at the Saydel District Office.